DEAN, COLLEGE OF COMMUNICATIONS

Under the direction of the Provost and Vice President for Academic Affairs, the Dean of Communications will serve as the chief academic and administrative officer for the College of Communications. In addition to providing leadership for the College, the Dean will serve on the President's Advisory Board and be a member of the Council of Deans. The Dean will provide vision and leadership for the College, be responsible for advocating for the diversity within the faculty, staff, and student body, and protect and expand the collaborative environment of the College. Working collegially with faculty, the Dean provides management and oversight for all aspects of the College and furthers the mission and goals of the College and University by ensuring excellence in teaching, scholarship, and service.

PRIMARY RESPONSIBILITIES INCLUDE:

- Leading the College's fundraising and grant-seeking efforts.
- Providing strong, consistent, and fair leadership.
- Leading the College's response to partnership opportunities with diverse communities seeking to integrate talented non-traditional students into mainstream educational venues.
- Enhancing the College's work with ethnically and culturally diverse students, faculty, and staff.
- Creating and sustaining an environment supportive of research, scholarship, and creative activity.
- Increasing the College's visibility in academic and professional communities nationally and internationally.
- Shaping a vision for the College that is consistent with the University's strategic plan and the ongoing strategic planning within the College.
- Providing oversight of the College's instructional programs including leadership in curriculum improvement, innovation, and assessment of student learning.
- Planning and administering the annual budgeting process and the budget for the College.
- Assuming the responsibility for the supervision of the College's support staff and personnel.
- Other duties as assigned.

ESSENTIAL QUALIFICATIONS:

- Earned doctorate from an accredited institution or other appropriate terminal degree from a regionally accredited institution in communications or related discipline appropriate to the position as a Dean of the College of Communications.
- A tenured full professor with a record of teaching and research excellence. A minimum of three years of collaborative academic administrative experience in strategic and operational planning, budgeting, and human resource management.
- A proven track record in:
  - developing and maintaining partnerships outside the university;
  - generating external support and fundraising;
  - leading organizational change
- A record of successful leadership in curriculum design, program assessment, faculty development, and student advisement. A demonstrated understanding of the range of disciplines offered in the College.
- Professional, scholarly, and educational accomplishments commensurate with an appointment as a tenured faculty member within the college.
- Administrative experience as a dean, associate dean, department chair, or comparable position, including experience in strategic planning, policy development, budget oversight, effective leadership, supervision and management of faculty and staff personnel, and collegial collaboration as a member of an academic administrative team.
- Record of supporting faculty development in teaching, research, scholarship, and service.
ESSENTIAL QUALIFICATIONS (CONT'D):

- Administrative experience working with, mentoring and supporting administrators, faculty, staff, students and programs that are diverse in terms of race, ethnicity, language, gender, sexual orientation, and physical ability.
- Record of implementing initiatives to facilitate student success, ensure learning outcomes are met, and narrow achievement gaps;
- Capacity to understand, shape, and implement the University’s mission and goals.
- A commitment to shared governance in a collective bargaining environment.

PREFERRED QUALIFICATIONS:

- Excellent listening, oral, written and interpersonal communication skills.
- An active portfolio of professional affiliations and connections appropriate to the College.
- A proven record of advocacy for academic personnel and programs.
- Experience and accomplishments commensurate with appointment as a tenured full professor within the college.
- Three or more years of increasing administrative responsibilities at the level of department chair or higher.
- Significant experience solving a variety of complex curricular, fiscal/budgetary, and human resources challenges, and organizational management experience at a complex organization or accredited institution of higher learning similar to Cal State Fullerton.

APPLICATION PROCESS:

Executive Recruitment Services, UCSD’s external executive search firm, is supporting the University in this search. Applications can be submitted in confidence at http://hr.fullerton.edu/jobs/ or through this link: Dean of Communications. The online application must be received by electronic submission on the final filing date, March 1, 2019 by 9:00 PM (Pacific Standard Time)/midnight (Eastern Standard Time). Applicants who fail to complete all sections of the online application form will be disqualified from consideration. Only those applications received by March 1, 2019 will be assured full consideration. A complete application will include a cover letter addressing the qualifications above, curriculum vitae, and the names, e-mail addresses, and phone numbers of five references. References will not be contacted without explicit permission from the candidate. Nominations for this position and requests for information should be addressed to jgilkison@ucsd.edu.

California State University, Fullerton celebrates all forms of diversity and is deeply committed to fostering an inclusive environment within which students, staff, administrators and faculty thrive. Individuals interested in advancing the University’s strategic diversity goals are strongly encouraged to apply. Reasonable accommodations will be provided for qualified applicants with disabilities who self-disclose.

ABOUT CSUF

Cal State Fullerton, a leading institution of the 23-campus California State University system, enrolls more than 39,000 students and offers 110 degree programs. An intellectual and cultural center for Orange County, Cal State Fullerton is a primary driver of workforce and economic development throughout the region and a national model for supporting student success through innovative, high-impact educational and co-curricular experiences, including faculty-student collaborative research. The University embraces its rich diversity, recognizing that it both enhances the educational experience for students and uniquely prepares them to excel as emergent leaders in the global marketplace and in their communities. Cal State Fullerton is recognized as a top public university in the West, in particular for its work in supporting underrepresented students in earning a college degree. For more about Cal State Fullerton, visit http://www.fullerton.edu/.